



Comprehensive Energy Assistance Program (CEAP)

Intake Application Requirements:

Contact your local office to set up an appointment

REQUIRED DOCUMENTS TO APPLY FOR ASSISTANCE

PROOF OF IDENTIFICATION

- Social Security Card or Number
- Birth Certificates
- Photo ID (All household members 18 years of age or older)

PROOF OF ALL GROSS INCOME FOR THE PAST 30 DAYS PRIOR TO THE DATE OF THE APPLICATION

- Social Security (SS) Award Letter
- Supplemental Security Income (SSI) Award Letter
- VA or VA Disability Benefits Award Letter
- Retirement or Pension Document
- Insurance / Workman's Comp / Annuity Payment Document
- Child Support / Unemployment / TANF
- Pay Stubs (Weekly 4-5 checks or Biweekly/Semi 2-3 checks or Monthly 1 check needed)

If you are unemployed and not receiving any income, self employed, paid in cash, or receiving family support, a Declaration of Income Statement (DIS) form will need to be filled out during the intake.

Bank statements will not be accepted

PROOF OF RESIDENCE

- Current electric, water or gas bill with service address (should be under one of the household members name).