

**Head Cook:** Qualifications include a high school diploma or G.E.D., experience in quantity cooking, good record-keeping skills and a demonstrated ability to relate sensitively to children. Employee must prepare food requisitions, keep food cost records, and prepare breakfast, lunch and snack for all Head Start children. This employee will supervise the assistant cook (if any), store and inventory all foods, and keep kitchen and dining area clean and sanitary; must have basic computer knowledge; must pass a criminal background check and pre-employment drug testing. Applications may be printed online at [www.gowto.org](http://www.gowto.org) or obtained at Andrews Head Start Center located at 1303 NE 1<sup>st</sup> Andrews, TX 79714. Submit applications back to the center or mail to West Texas Opportunities, Inc. Head Start PO Box 1308 Lamesa, Texas 79331, Attention: Brooke Adcock. WTO, I is an equal opportunity employer.